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**Public Notice of  
Special Meeting/Board Retreat  
and Regular Meeting**

The Vernon College Board of Trustees will conduct a Special Meeting for a Board Retreat on Wednesday, July 10, 2024 from 9:00 a.m. until 12:00 noon, in the Multi-purpose Room at Skills Training Center followed by a Regular Board Meeting beginning at 1:00 p.m. The Board will consider and discuss the following items during the Board Retreat. No action will be taken in the Board Retreat. The Board will adjourn and reconvene for the Regular Board Meeting to consider and act upon lawful subjects that may come before it as detailed in the following agenda. The Board will have lunch from 12:00 noon to 1:00 p.m. with no board business discussed.

Board Retreat  
9:00 a.m. – 12:00 p.m.

1. Call the Meeting to Order – Chairman Mr. Bob Ferguson
2. Retreat Agenda – several topics generated by January 2024 Board of Trustees self-reflection exercise
  - 8:30 – 9:00 Breakfast, coffee, etc. available
  - 9:00 – 10:00 Tour of Skills Training Center
  - 10:00 – 10:15 Break
  - 10:15 – 10:45 Review items from 2024 Board Self-Reflection survey
    - Participation in National Associations/Conferences – Dr. Johnston
    - Operations – Dr. Johnston/Mrs. Mindi Flynn
    - Facilities/Residence Halls – Dr. Johnston – Mrs. Flynn
    - Student Success – Dr. Criquett Chapman
    - State legislative advocacy – Dr. Johnston
  - 10:45 – 11:15 Colleague ERP/SIS Update – Mrs. Roxie Hill and others
  - 11:15 – 11:30 Update on new Community College Finance Model/  
Board member questions – Dr. Johnston
  - 11:30 – 11:45 2024-2025 draft budget review -draft 4
  - 11:45 – 12:00 Tax Rate Review
    - Effective rate — “no new revenue tax rate”
    - Roll back rate — “voter-approval rate”
    - Tax Levy
  - 12:00 – 1:00 Lunch
  - 1:00 Regular meeting
3. Personnel Discussion – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code.
4. Adjourn

## Regular Board Meeting

1:00 p.m.

1. Call the Meeting to Order – Chairman Mr. Bob Ferguson
2. Consent agenda
  - a. Consider approval of the *June 12, 2024 Regular Board Meeting* – Exhibit
  - b. Consider approval of the *President’s monthly travel expense report* – Exhibit
3. Public Comment
4. Action Items
  - A. Consider Approval of the *Financial and Investment Reports as of June 30, 2024* – Mrs. Mindi Flynn, Vice President of Administrative Services – Exhibit
  - B. Consideration of *2024-2025 Handbook Updates and Revisions* – Dr. Johnston, President – Exhibits
    1. Employee Handbook
    2. Workforce Program Handbooks
      - *Associate Degree Nursing*
      - *Barber*
      - *Basic Firefighter*
      - *Basic Law Enforcement*
      - *Cosmetology*
      - *Court Reporting*
      - *Culinary*
      - *Dental Assisting*
      - *EMS Training*
      - *Licensed Vocational Nursing*
      - *Massage Therapy*
      - *Medical Assisting*
      - *Pharmacy Technician*
      - *Surgical Technology*
      - *Truck Driving*
  - C. Consideration of *2024-2025 I.S.D. Contract Agreements* - Dr. Johnston/Mrs. Bettye Hutchins, Dean of Instructional Services – Exhibits
    - *Burkburnett I.S.D. – Health Occupations, Culinary Arts*
    - *Electra I.S.D. – Health Occupation*
    - *Iowa Park I.S.D. – Health Occupations*
    - *Vernon I.S.D. – Health Occupations*
    - *Windthorst I.S.D. – Health Occupations*
  - D. Consideration of *Tax Abatement Application from Blue Summit II Storage, LLC* – Dr. Johnston
  - E. Consideration of *TASB Insurance for 2024-2025* – Dr. Johnston/Mrs. Flynn
  - F. Consideration of *Tax Resale Deeds* – Dr. Johnston
5. President’s Report/Board Discussion Items
  - A. Board Member/Comments/Discussion
  - B. 2024-2025 Budget Discussion – draft 4
  - C. Tax Appraisal and Tax Rate update
  - D. Reminder of upcoming events:
    - (1) Texas Association of Community Colleges Summer Conference – July 31 – August 2, 2024 – Austin, TX
    - (2) “Regular” Office Hours begin – 8:00 am Monday, August 5, 2024

- (3) LVN Pinning – Thursday, August 8, 2024 – 10:30 am – MPEC
- (4) Surgical Technology Pinning – Thursday, August 8, 2024 – 6:00 pm – MPEC
- (5) Fall Semester Kickoff for all Faculty & Staff – Thursday, August 15 - Vernon Campus
- (6) Faculty Professional Development – Friday, August 16 – 8:00 am – 12:00 noon – Skills Training Center
- (7) Registration On-Site – Tuesday, August 13 – Vernon and CCC
- (8) Classes begin – Wednesday, August 21, 2024
- (9) Labor Day Holiday – Monday, September 2, 2024

E. Philanthropic Report/Outside Grants Report – Exhibit

6. Personnel – Possible Closed Session in Accordance with Chapter 551, Subchapter 551.074 – Personnel, of the Texas Open Meetings Act, Texas Government Code – Exhibits

A. Consider Approval of the *Issuance of Employee Contracts for 2024-2025* – Dr. Johnston

B. Personnel Changes

- a. Employment
- b. Resignation

7. Adjourn

*Note: The Vernon College Board of Trustees reserves the right to adjourn into closed session at any time during the course of this meeting to discuss any of the matters listed in the above agenda. If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board of Trustees will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E, including, but not limited to deliberation on the appointment, employment compensation, evaluations, reassignment, duties, discipline, or dismissal of employees pursuant to Texas Government Code § 551.074; consultation with attorney regarding potential or contemplated litigation or matters involving attorney client privilege pursuant to Texas Government Code § 551.071; deliberation on the purchase, exchange, lease, or value of real property pursuant to Texas Government Code § 551.072; deliberation regarding gifts and donations pursuant to Texas Government Code § 551.073; deliberation regarding security devises pursuant to Texas Government Code § 551.076; and deliberation regarding Economic Development negotiations pursuant to Texas Government Code § 551.087.*